



हैदराबाद विश्वविद्यालय  
UNIVERSITY OF HYDERABAD

PUBLIC NOTICE

**PROVISION OF SCRIBE AND COMPENSATORY TIME ALLOWED FOR PwBD  
CANDIDATES FOR NON-FACULTY RECRUITMENT EXAM  
TO BE HELD FOR GROUP A, B & C POSTS ON DECEMBER 20 & 21, 2025**

Reference: Employment Notification No. UH/Rectt./NT/2025-02 dated 24/09/2025

The PwBD candidates with benchmark disabilities are hereby informed that the following facilities shall be extended to them in terms of the Ministry of Social Justice & Empowerment [Department of Empowerment of Persons with Disabilities (Divyangjan)] O.M. F. No. 34-02/2015-DD-III dated 29 August, 2018 and Office Memorandum F.No. 29-6/2019-DD-III, dated 10th August, 2022 (DEPwD).

1. The facility of a scribe will be allowed to candidates having benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the compensatory time allowed is 20 minutes for duration of 1 hour examination, as detailed below:  
**For Group-A posts:** 20 minutes for Paper-I (*MCQ-Multiple Choice Questions*)  
40 minutes for Paper-II (*Descriptive Test*)  
**For Group-B & C posts:** 30 minutes for Paper-I (*MCQ-Multiple Choice Questions*)  
30 minutes for Paper-II (*Descriptive Test*)  
**For the Post of Laboratory Attendant:** 30 minutes for Paper-I (*MCQ-Multiple Choice Questions*)
2. In case of other-category persons with benchmark disabilities, the provision of a scribe will be allowed only on production of a certificate to the effect that the person concerned has a physical limitation to write, and a scribe is essential to write the examination on his/her behalf. The certificate regarding physical limitation must be issued by a Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care Institution per the proforma attached to this email. The candidates are compulsorily required to submit the request for a scribe along with the Medical Certificate. Without the medical certificate in the prescribed proforma issued by a competent authority, the request for a scribe will not be admitted for candidates.
3. All candidates with benchmark disabilities will be provided compensatory time on submission of original disability certificate issued by the Competent Medical Authority.
4. In case the candidate is opted to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe/reader should submit details of the own scribe as per proforma at APPENDIX-II.
5. The rest of the conditions mentioned in the Ministry of Social Justice & Empowerment O.M dated 29/08/2018 and Office Memorandum F.No. 29-6/2019-DD-III, dated 10th August, 2022 (DEPwD) shall be adhered to.
6. **The request for a scribe facility in the above-mentioned cases must be registered via the Google Form along with a copy of the disability certificate, scanned copies of the Medical Certificate, and the option form for the Scribe must be submitted by 5:00 PM on 18/12/2025.**

**Important Note:**

- i. The University shall provide the Scribe facility to only those PwBD candidates who are entitled to the provision under the GoI O.M. dated 29/08/2018 and Office Memorandum F.No. 29-6/2019-DD-III, dated 10th August, 2022 (DEPwD).
- ii. The Candidates have to produce the original copy of the Disability Certificate for verification on the day of examination.

**DATE: 17/12/2025**

***Sd/-***  
**REGISTRAR**