

Employment Notification

ASPIRE-BioNEST is inviting applications from eligible candidates for project based Business Development Officer position. The advertised positions are purely temporary and coterminous with project.

1. **Incubator Promotion Officer/ Business Development Officer (BDO); One post**

Nature of Job: Key responsibilities includes

- Scouting for new funding programs/ schemes / CSR funds
- Promoting the ASPIRE-BioNEST incubation center online and off-line
- Create the promotional (workshops, conferences, outreach etc.) material enhancing the visibility of the Incubation center
- Coordinating the incubator-incubatee meetings for activities including advisory and project appraisal meetings
- Conduct events and training programs
- Traveling, Representing & Promoting the organization in conferences & workshops

Essential Qualifications and Experience: The candidate should have a **MBA or Equivalent Management** degree from a recognized University / institution with high NIRF ranking/NAAC A grade. One year of work experience in a recognized firm. Good writing and communicative skills in English. Age limit: Below 32 years as on 31/03/2021.

Desirable: Preference will be given to those who have demonstrated work experience from an incubation center or agencies with promotional activities. Candidates with Graduation or Post-graduation in Biology/ Chemistry would be preferred. Good knowledge in promotional activities; Demonstrated knowledge in presentation skills, brochure preparations, advertisement skills; Computer literacy and numeracy.

Salary: The position is temporary and carries Rs. 40,000/- consolidated per month for a period of one year with a possibility of extension with mutual interest. In case of deserving candidates, higher pay may be considered.

How to Apply: Interested candidates fulfilling the essential qualifications may send their applications in the attached prescribed format, **only** through e-mail to uohbionest@uohyd.ac.in by mentioning the position applied for in the subject line. The last date for submission of applications is **31st March 2021 5.30 PM**. Eligible candidates will be called for an interview and they should provide all original certificates of the qualifying exam and experience at the time of interview.

Shreyas
15/03/2021

