



हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

Advt. No. UH/Rectt./Consultants/2022/1117

Office of the Registrar
Recruitment, EC & Legal Cell
Date: 23.12.2022

REQUIREMENT OF CONSULTANT

Applications in the prescribed proforma (enclosed) are invited from qualified and experienced candidates for rendering services as **Consultant** on payment of consolidated fee as per particulars furnished below:

S. No.	Name of the Position	No. of persons required	Essential qualifications and experience	Brief Job description
1.	Consultant in the Internal Audit Office	01	Retired officers of Indian Audit and Accounts Department having qualified in SAS/SO Grade (Civil) or (Commercial) and possessing Bachelor's Degree.	Audit of accounts of schools / departments, pre-check of purchase proposals, scrutiny of works, estimates, agreements, final bills, MOUs, MOAs, pay fixations, pension & other terminal benefits etc. Consultancy Fee Rs. 35,000/-

1. The prospective candidates should not be over the age of 65 years. Retired officials from Government and PSE/Autonomous Bodies are also eligible to apply, provided they have not attained the age of 65 years.
2. The advertised Consultant position is tentative, this may change at the time of final selection and University of Hyderabad reserves the right not to fill up the post, if it so desires.
3. Filled in applications in the prescribed format attached herewith, along with self-attested copies of documents in support of educational and professional qualifications, experience etc. must be sent to **the Deputy Registrar (Rectt), Recruitment Cell, Administration Building, Room No: 221, University of Hyderabad, Hyderabad - 500 046 by 23.01.2023.** The applications may also be sent by email to hr@uohyd.ac.in

Deputy Registrar (Rectt.)

Place: Hyderabad
Date: 23.12.2022



UNIVERSITY OF HYDERABAD
APPLICATION FOR THE POST OF CONSULTANT
(Advertisement No. UH/Rectt./Consultants/2022 date 23.12.2022)

1. Name of the Candidate: _____
2. Name of the Post : _____
3. Date of Birth: _____; Age: _____; Gender: _____
4. Category: SC/ST/OBC/PWD: YES /NO
(if yes please mention category and enclose relevant caste certificate)
5. Educational Qualifications (Matriculation onwards) (including technical)

**Affix a recent
and signed
Passport size
photograph**

Year	Qualifications	Subjects	Board/Institute/University	% marks / Grade

6. Details of employment in the chronological order, if applicable. (Enclose a separate sheet, if space below is insufficient)

Department/ Institution/ Organization	Post held	From	To	Emoluments	Nature of duties performed

7. Name & Address of the applicant for correspondence:

Permanent Address	Mailing Address

8. Details of previous Consultancy assignments, if any:
9. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be:
10. Details of enclosures (photocopy only) SUPPORTING THE QUALIFICATIONS AND WORKING EXPERIENCE, Last Pay Certificate/Pension Payment order.
 - i)
 - ii)
 - iii)
 - iv)
 - v)

Signature of applicant.....
 Address (with mobile, e-mail ID)

Place:
Date: