

University of Hyderabad

Department / Centre: **DRDO-Industry-Academia - Centre of Excellence (DIA-CoE)**

School of _____

No.UH/DIA-CoE, UoH/2024/

Date: 12-12-2024

1. Applications are invited from eligible candidates (Indian Nationals only) on a plain paper or in the attached format (*Form B*) for the following position(s) in DIA-CoE, University of Hyderabad under the “**Running and operations of DRDO-Industry-Academia - Centre of Excellence (DIA-CoE), University of Hyderabad**”.

1	Name of the Post	Vertical Consultant (Chief Technical Officer)
2	Number of positions	01
3	Fellowship / Honorarium / Stipend in Rs.	78000/-
4	HRA, if applicable	27% per month
5	Tenure of the Post	From the date of appointment till 30.6.2025
6	Essential Qualifications	i) First Class M.Tech. in Chemical Engineering/ Technology or Polymer Science & Technology or equivalent. OR ii) Ph. D. in Chemistry/ Polymer Science with first class in the preceding degree.
7	Desirable Qualifications	i) Ph. D. in Chemical Engineering/ Polymer Science & Technology ii) Exposure to research in high energy materials iii) Experience in DRDO/ ISRO/ CSIR laboratories/ BDL will be preferred
8	Experience	i) For M. Tech. candidates in the disciplines mentioned above: 10 years of experience in Research & Development/ Project Management in a reputed laboratory or Product Development/ Application in an Industrial unit. ii) For Ph. D. candidates in the disciplines mentioned above: 3 years of experience in Research & Development/ Project Management in a reputed laboratory or Product Development/ Application in an Industrial unit.
9	Age Limit	62 years maximum

(Notification for recruitment of positions in the project)

Form – A

University of Hyderabad

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1. Applications are invited from eligible candidates (Indian Nationals only) on a plain paper or in the attached format (*Form B*) for the following position(s) in the “**Running and operations of DRDO-Industry-Academia - Centre of Excellence (DIA-CoE), University of Hyderabad**”.

1	Name of the Post	Admin/Store Consultant
2	Number of positions	01
3	Fellowship / Honorarium / Stipend in Rs.	Consolidated Rs. 40,000 p.m. (all inclusive)
4	HRA, if applicable	-
5	Tenure of the Post	From the date of appointment till 30.6.2025
6	Essential Qualifications	Degree (Graduate in Science)
7	Desirable Qualifications	Knowledge of MS Office, Typing, Communication skill
8	Experience	Minimum 3 years' experience in Administration/Stores department, preferably in Central/ State Govt. /PSU/Autonomous institution
9	Age Limit	45 years maximum

(Notification for recruitment of positions in the project)

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1	Name of the Post	Accounts Staff
2	Number of positions	01
3	Fellowship / Honorarium / Stipend in Rs.	Rs. 40,000 p.m. Consolidated (all inclusive)
4	HRA, if applicable	-
5	Tenure of the Post	From the date of appointment till 30.6.2025
6	Essential Qualifications	Degree in Commerce / Science
7	Desirable Qualifications	Membership of Cost Accountants of India/ MBA
8	Experience	Minimum 3 years' experience in Finance/ Accounts/ Audit department, preferably in Central/ State Govt. /PSU/Autonomous institution
9	Age Limit	45 years maximum

(Notification for recruitment of positions in the project)

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1	Name of the Post	Technical Staff
2	Number of positions	02
3	Fellowship / Honorarium / Stipend in Rs.	Rs. 35,000 p.m. Consolidated (all inclusive)
4	HRA, if applicable	-
5	Tenure of the Post	From the date of appointment till 30.6.2025
6	Essential Qualifications	Bachelor's Degree in any discipline / Diploma in Engineering
7	Desirable Qualifications	Conversant with secretarial work, working with PC & MS Office including Power Point/ Electrical and/or
8	Experience	Minor Electrical work/Instrumentation/Computer Knowledge
9	Age Limit	45 years maximum

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1	Name of the Post	Support Staff
2	Number of positions	01
3	Fellowship / Honorarium / Stipend in Rs.	Rs. 28,000 p.m. Consolidated
4	HRA, if applicable	-
5	Tenure of the Post	From the date of appointment till 30.6.2025
6	Essential Qualifications	10 th standard
7	Desirable Qualifications	Intermediate/ 12 th standard
8	Experience	Minimum 3 years' experience in Office Maintenance, receipt, recording, filing and dispatch of documents, logistics support
9	Age Limit	45 years

Common to all the positions

1. **Tenure:** Contract is for the period specified. However, the selected candidate may be re-engaged for subsequent terms based on his/her performance and requirement of the Centre. The appointment will be on an ad hoc basis and can be terminated at any time during the contract period with one month's notice from either side.

2. **Mode of Selection:** A shortlisting will be done based on the essential and desirable qualification. Shortlisted candidates will be called for the Interview. The date of the interview will be intimated to the shortlisted candidates through email. Only shortlisted candidates shall attend the interview at their own cost.

3. **Closing Date for applications:** Candidates fulfilling the above criteria may please apply in the prescribed form by **06.01.2025**, CV and copies of educational qualification certificates, experience certificates are required to be uploaded in a single PDF file to the following e-mail account: pic_acrhem@uohyd.ernet.in / directoracrhem@gmail.com.

4. **AGE:** As specified.

General Instructions for all the positions

1. Applications duly filled in all respects will only be accepted. Application Format is available at <https://uohyd.ac.in/non-teaching-project-staff/>
2. Only Indian Nationals are eligible to apply for the above positions.
3. The candidates are advised to have a valid e-mail ID and Mobile number to which all the communications shall be forwarded, and they should be maintained in active status to receive timely communications. No other mode of communication shall be adopted.
4. The prescribed qualifications and experience should be acquired on or before the last date stipulated for the receipt of the applications. Qualification must be from approved/recognized institutions.
5. Candidates should be not above *the prescribed age* as on the last date of the application.
6. Documents in support of (i) Qualification (ii) Experience (iii) Age, shall be enclosed along with the application form. These documents will “ALONE” be considered for screening and have to be produced in “originals” as and when called for interview.
7. In case of false or insufficient information/lack of proof to confirm the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process.
8. Candidates are informed that mere submission of applications shall not give them any right to be called for interview / selection. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by email and will also be uploaded on the website. The applicants should ensure that the e-mail id given in the online application is maintained active.
9. The University reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also increase or decrease the number of posts, as per its discretion without assigning any reason thereof.
10. Applicants should note that the **appointment is purely temporary**; hence, the candidate has no right to claim for regularization of position in the University.
11. For further details please visit <https://uohyd.ac.in/non-teaching-project-staff/>
12. It is to be clearly noted that no travel entitlement/support shall be provided for attending written & skill test and personal interaction, if shortlisted.
13. Campus residential accommodation will not be provided for the selected candidate.
14. Interim correspondence will not be entertained and replied to. Canvassing in any form whether directly or indirectly shall amount to a rejection of candidature.
15. Candidate(s) working in any organization, if selected, has to submit a release/relieving letter, in original, from the present employer at the time of joining.

16. In addition to the above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for the ad hoc engagements as existing from time to time.
17. DIA-CoE reserves the right to cancel recruitment to any of the/ all the positions without assigning reasons.

SC Bhalkekar

20.12.24

**Director
DIA-COE**