



IoE-Directorate
प्रतिष्ठित संस्थान-निदेशालय
University of Hyderabad
हैदराबाद विश्वविद्यालय
Gachibowli, Hyderabad – 500046
गचीबोवली, हैदराबाद - ५०००४६



Guidelines

IoE Calls for Research Project Proposals in School of Social Sciences/School of Humanities/School of Sciences/School of Management Studies/School of Economics/SN School of Arts & Communication for the Year 2022-2023

1. IoE will provide funding to research project proposals to the faculty belonging to SC/ST/Women/Disabled categories to conduct cutting edge research in various fields of disciplines.
2. The research project proposals may preferably focus on the multidisciplinary and interdisciplinary research which have conceptual, theoretical, methodological and policy implications.
3. The research project proposal must highlight the research questions or hypothesis, objectives and methodology.
4. It must identify the research gap, major existing research works reviewed, and it's relevance for society.
5. The maximum duration of the proposed research project must be 12 to 24 months.
6. The Principal Investigator may opt for faculty who are employed as faculty with a Ph. D and a proven track record of high quality research in the past and publications, as Co-Principal Investigators (more than one from various disciplines) and, from any recognised Indian Universities/ICSSR Research Institutes/Colleges/Deemed University under the Government of India with infrastructures. Such collaboration has to be clearly stated in application form itself. Faculty members with less than 24 months service may need to have a Co-PI with service longer than 24 months.
7. All application forms and proposals in English must be submitted in both soft and hard copies to IoE Directorate through proper channel on or before 30th June 2022.
8. The proposals will be scrutinised by the Screening Committee of IoE in respect of eligibility. Eligible proposals will be examined by the External Expert Committee (s). Shortlisted candidate (s) will be called for interaction and presentation at IoE Directorate (in person or online). The External Expert Committee (s) will make recommendation for award of research and also suggest budget for the same. The recommendation of the External Expert Committee (s) will be placed before the requisite Committee (s) members of the IoE for their approval.
9. The budget estimates for the research proposal are to be prepared on the basis of the format given below.

S.No.	Heads of Expenditure	Value
1	Research Staff: Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.
2	Fieldwork: Travel/Logistics/Boarding, Survey Preparation or Consultancy and the like.	Not exceeding 35%
3	Equipment and Study material: Computer, Source Material, Books, Journals, Software, Data Sets and the like.	Not exceeding 15%
4	Contingency	Not exceeding 5%
	TOTAL	IoE will finally make it 100%

Hiring staff and expenses :

- a) **Project Associate or Consultant (superannuated faculty):** Rs.20,000/- per month (Qualification – Post graduate (55% minimum) with NET /M.Phil./Ph.D.).
- b) **Research Assistant:** Rs.16,000/- per month (Qualification-Ph.D./M.Phil./Post graduate with minimum 55%).
- c) **Field Investigator:** Rs.15,000/- per month (maximum six months and qualification must be Post graduate with minimum 55%).
- d) Retrospective payment for work already done is not permissible.
- e) For all field work related expenses of PI and Co-PI (s) and project personnel, rules of University of Hyderabad shall be followed.
- f) All equipment and books purchased out of the project fund shall be the property of the University of Hyderabad.

Publications:

- a) The scholar (s) is expected to publish at least two or more articles in UGC CARE List/SCOPUS Journals as an outcome of the project.
- b) The scholar should acknowledge the support of IoE in all publications resulting from the project output (Research Paper, Books, Articles, Reports, and the like) and should submit a copy of the same to the IoE during its course and even after completion.

Periodic/Mid Term Progress evaluation:

- a) Research undertaken by a PI and Co-PI (s) will be reviewed through the submission of periodic progress reports and the project may be discontinued/terminated if research progress is found unsatisfactory or any IoE rules are violated.
- b) The IoE may, at any time ask for verification of accounts and other relevant documents related to the Project.
- c) The IoE will hold a mid-term review of a research project through a team of experts. Final report submitted to IoE is mandatorily evaluated by an Expert appointed by the IoE before considering the release of the final instalment.

On completion of the study, the following documents are to be submitted to IoE:

- a) Soft copy (s) of the final report in a publishable form (in both PDF and word format), abstract in 300-500 words (in both PDF and word format), Executive Summary of the final report in 5000 words (in both PDF and word format) along with plagiarism report by the PI and Co-PI (s).
- b) The IoE gets every report checked for plagiarism and the similarity report is also generated. As a policy, the IoE does not accept contents beyond 15 per cent on similarity index. PI/Co-PI (s) is required to get their final report checked on their own for similarity index and attach a report of the same at the time of submission. The final report submitted by the scholar will be considered as satisfactory only after final recommendation of acceptance by the expert appointed by the IOE.



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IoE Research Call – 5
IOE SPECIAL DRIVE TO PROMOTE EXCELLENCE IN RESEARCH AMONG
SC/ST/WOMEN/ DIFFERENTLY ABLED FACULTY

PERMANENT FACULTY OF UoH ARE ELIGIBLE TO SUBMIT THE PROPOSALS.
ALL SECTIONS OF THE PROPOSAL SHOULD BE FILLED. INCOMPLETE PROPOSALS
AND PROPOSALS WITH INSUFFICIENT INFORMATION WILL NOT BE CONSIDERED.

I. Personal Information:

1	Name of the project investigator	:	
2	Designation	:	
3	Department/Centre/School	:	
4	Phone number (O), Cell number & Email ID	:	
5	Home Address	:	
6	Date of Birth (DD/MM/YYYY) & age as on last date of application.	:	___/___/___, ___ Years ___ Months
7	Category(SC/ST/Women/PWD)	:	
8	Gender	:	

II. Qualification of the Principal Investigator (PI):

Name of Degree	Name of the University	Year of Passing	Supervisor	Main Discipline
Ph.D.				
Post-Doctoral				

III. Research Experience of the Principal Investigator (PI):

	Number	Brief Details: Title, Year and Publisher (s)
Project Completed (in the past five years)		
Ongoing projects (with completion date)		
Fellowships		
Ph. D Guidance		
Papers published in Journals (in the past five years)		
Papers published in Books (in the past five years)		

Books published (in the past five years)		
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IV. Details of Project Co-Investigator (if any):

Name	Designation	Discipline	Institution

V. Budget and Duration:

Total Grant expected under the scheme (In Rs.)	
Duration Proposed (1 year or maximum 2 years)	

VI. Project Proposal:

- a) Title of the Research Proposal _____
- b) Detailed proposal (should not exceed 5000 words).
- c) Abstract (maximum 300 words).
- d) Introduction
- e) Origin of proposal
- f) Hypothesis
- g) Detailed Methodology
- h) Expected outcome such as new inventions/discoveries, publishing quality papers/articles, book/book chapters, and others (200 words).

VII. Proposed budget of the research under expenditure heads with justification:

S.No.	Heads of Expenditure	Number	Months	Rate	Amount
1	Research Staff				
a)	Research Associate/Research Fellow/PDF				
b)	Research Assistant				
c)	Field Investigator				
2	Field work/boarding/lodging/travel logistics				
3	Equipment and study material				
4	Contingency/stationary				
5	Workshop/Seminar/Conference (related to the ongoing research project)				
6	Consumables				
	TOTAL				

VIII. Justification of different heads of budget(write in 30 words each):

1. Research Staff:

2. Field Work:

3. Equipment and study material:

Declaration

I hereby declare that:

1. I have not availed IoE research project previously.
2. The Research Proposal is original.
3. I have not concealed any information in my application.
4. If the project is awarded, I will take the responsibility of submitting the progress report, utilization certificate and statement of expenditure.
5. I shall acknowledge IoE support in all my publications coming out of IoE grant.

Place:

Date:

Signature of the Project Investigator

Signature of Co-Investigator/s

Dean/ Head of the Department

Coordinator (Research & Development)

Note: Last date for submission of Research Proposal is 30th June 2022.

Checklists :

1. Research proposal in a prescribed format
2. Research Proposal along with summary
3. CV of all Researchers (PI and Co-PIs) with their signature and consent in writing (Brief CVs, not more than four pages each).