O/o. the Dean, Students' Welfare
Fellowships & Scholarships Section

No. UH/DSW/F&S/UoH-SA/2023/ 349

Date: 18.09.2023

19/09/2023

NOTICE

The University invites applications for sanctioning University of Hyderabad Students' Assistance (UoH SA) to eligible Integrated Masters' and Masters' Programme students of the University @ Rs. 1,000/- p.m. (pro-rata basis) for a maximum of 1200 students (600 Freshers and 600 Ongoing students). These students should be enrolled for the Academic year 2023-24 and registered for the Monsoon Semester July-December 2023. The guidelines notified vide Circular No.UH/DSW/F&S/UoH-SA/2023/308, dated 11.09.2023 for UoH-SA are enclosed herewith for information and compliance.
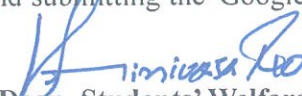
Eligibility for UoH-SA (as per guidelines):

i. The applicant's parental income shall be less than eight lakhs in the preceding financial year.
ii. The student shall complete their semester registration before the stipulated last date of semester registration *(including a fine)*.
iii. The applicant shall achieve at least 70 points out of the 100-point score prescribed under Point No. 4 of these guidelines.
iv. The applicant should have a minimum of 75% attendance in each academic year semester.
v. The student who receives other financial assistance, scholarship, or fellowship from other sources(State/Central) is not eligible.
vi. Any disbursed UoH-SA amount shall be refunded to the University if a student withdraws or discontinues from the programme.
vii. The student pursuing the course a second time, including the re-admitted student, is not eligible.
viii. The students who had backlog/s in the previous semester or were promoted through supplementary exams are not eligible.
ix. The applicant should apply through the proper channel, i.e., the Head and Dean of the Academic Unit, before the deadline with necessary enclosures, including a copy of SBI bank account details.
x. Any proven charge allegations of misbehavior or misconduct towards fellow students, faculty, non-teaching personnel, or service providers on campus will result in disqualification for both application and continuation of UoH-SA. Recipients of UoH-SA must uphold a satisfactory academic trajectory throughout their course.

How to Apply:

Initially, eligible students are required to commence their application process by submitting their applications through a designated 'Google Form'. Subsequently, they should complete the application by filling in the prescribed format and attaching all necessary supporting documents. These completed applications, accompanied by the necessary endorsements and signatures from the Supervisor, Head of the Department, and Dean of the School, must be submitted to the Fellowships & Scholarships Section, **on or before 4:00 PM on October 17, 2023.** Applications not received in hard copy by the due date will be summarily rejected.

For assistance with the application submission through Google Form, a step-by-step guide is provided on a separate sheet (enclosed). Incomplete application forms (both soft & hard copies) will not be processed for the sanction of the University of Hyderabad Students' Assistance (UoH SA). The Fellowships & Scholarships Section is not responsible for mistakes and errors made by the students while completing the physical application form and filling out and submitting the 'Google Form'.

Dean, Students' Welfare 19/9/23

Encl:
(i) Application Form (ii) step-by-step guide for google form (iii) Scheme guidelines

To
1. All the Deans of Schools
2. Webmaster – for uploading in the University website
3. Director, CC & CNF –for circulation among Ph.D. Scholars

UNIVERSITY OF HYDERABAD

Application for University of Hyderabad Students' Assistance (UoH SA) for the Academic Year 2023

1)	Registration Number *(as per the student Id Card)*								
2)	Name of the Student *(as per the student Id Card)*								
3)	Course & Subject	…………………………….. ……………………………….. &
4)	Department and School	
5)	Date of Admission into the Course	__ __ / __ __ / __ __ __ __ (DD/MM/YYYY)
6)	Gender	Male / Female/ TG (_____)
7)	Date of Birth	__ __ / __ __ / __ __ __ __ (DD/MM/YYYY)
8)	Category	SC/ST/OBC/Others (_____)
9)	Income for the financial Year 2022-23	Rs. _____
10)	Percentage of Marks in the Qualifying Examination (XII/Degree/Previous Semester)	Persentage: _____ (CGPA_____)
11)	Name of the Backward District (if applicable)	
12)	Current Semester	1 / 3 / 5 / 7 / 9 (_____)
13)	Aadhar Number	
14)	Mobile Number	
15)	Email id	………………………………………….@………………
16)	SBI Account Number (Mandatory)	
17)	Whether in receipt of any Scholarship / Fellowship / Financial Assistance from any source? If so, details and duration	

Declaration & Undertaking:

1) I solemnly declare that the information provided herein and in the attached documents is true and accurate. I am fully aware that if any of the information furnished by me is subsequently found to be false or incorrect, I bear full responsibility for the consequences, as outlined in the Scheme's guidelines and the University's regulations. Additionally, I undertake to repay any excess amount received beyond my entitled sum in accordance with the Scheme and University guidelines.

2) I confirm that I am currently not receiving any other Fellowship, Scholarship, or financial assistance from any other sources (State/Central) for the Academic Year 2023-24. I pledge to report any sanction of a scholarship from other funding agencies and surrender the UoH-SA that has been awarded to me.

3) I acknowledge that this financial assistance is valid until the completion of my eligible period or until I leave the course, whichever occurs first. I agree to promptly report the Section when I withdraw my admission during the tenure.

4) I commit to settling all outstanding dues and adhering to the University's rules and regulations. Furthermore, I am aware that the continuation of this assistance is subject to my eligibility and availability of funds.

5) I affirm that my current semester's attendance is more than 75%, and I commit to maintaining this attendance level throughout the academic year 2023-24.

Signature of the Student

The details in the application have been duly certified and recommended *(with the following remarks)*:

Attendance Percentage:

Head   **DEAN**

Documents Required (Check-List):

Applicants must submit the following documents along with their application:

i.   Copy of the Admit Card by the fresher and a semester registration card by the ongoing student.

ii.   A copy of the latest Caste Certificate (in the prescribed format) issued by the Tehsildar / Mandal Revenue Officer / equivalent Government Officer. OBC(non-creamy layer) students who fail to submit their caste certificate in the Govt. of India format shall be treated as "General".

iii. A copy of the valid Income Certificate of the parent for the previous financial year 2022-23 duly issued by the Tehsildar / Mandal Revenue Officer / equivalent Government Officer.

iv.   A copy of the Aadhar Card (mentioning the Backward District Name) or Nativity Certificate for claiming the Backward Region / District.

v.   A fresher shall submit a copy of the Marks Memo (Class XII / Intermediate / Degree / Diploma as per the requisite qualification mentioned in the prospectus for getting admission into a course.

vi.   The ongoing student shall enclose a copy of the Marks Memo of the previous semester of UoH.

vii. A Passbook copy of the SBI Savings Bank Account

Procedure for Submitting UoH-SA via 'Google Form' (step-by-step guide):

Step 1: Visit the official University of Hyderabad website at www.uohyd.ac.in.

Step 2: Click on the 'Study @ UoH' tab located on the Home Page.

Step 3: Under the 'Study UoH' tab, select 'Scholarships Updates.'

Step 4: On the 'Scholarships Updates' page, you will find the option to 'Submit application for UoH-SA'. Click on this tab.

Step 5: If you are already logged in to your University email account (e.g., xxxx@uohyd.ac.in), a Google Form will automatically open in your web browser.

OR

If not already logged in, your web browser will direct you to log in to your University email account (Ex: xxxx@uohyd.ac.in). Afterward, the Google Form will open in your browser.

Step 6: Carefully fill out the Google Form with accurate information.

Step 7: After completing the Google Form, click the "Submit" button located at the bottom of the form. Upon submission, an automated email, including your submitted responses, will be sent to your provided email address.